

MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

VISION

A safer and disaster resilient Municipality adaptive to climate change.

MISSION

To build Local Disaster Risk Management and Climate Change Adaptation capabilities with our partners and coordinate response and recovery operations in order to protect the people, environment and economy and ensure a disaster resilient municipality.

GOAL AND OBJECTIVES

The primary objective MDRRMO is to ensure effective and efficient implementation of civil protection programme through an integrated, multi-sectoral and community based approach and strategies for the protection and preservation of life, property and environment.

Office Head : **KENNETH V. PALAMINE, RN**
MDRRMO-Designate
Office Address : Municipal Disaster Risk Reduction Office
Post Office, Poblacion, Salay, Misamis
Oriental
Email Address : lgu_salaymisor@yahoo.com

External Services:

1. Emergency Situation
2. First Aide Administration
3. Transport Assistance / Hospital Transport
4. Typhoon And/Or Calamity Property Assistance
5. Evacuation And Rescue Operations

1. EMERGENCY SITUATION

OFFICE	MDRRMO
CLASSIFICATION	Simple
TYPE OF TRANSACTION	G2C – Government to Citizen

WHO MAY AVAIL		ALL POPULACES OF SALAY MISAMIS ORIENTAL AND ANY NEARBY TOWNS		
CHECK LIST OF REQUIREMENTS		WHERE TO SECURE		
NONE		NONE		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
CALL HOTLINE: 09175032019	Respond to Call	None	Undetermined (no exact time)	ALL ON DUTY PERSONNEL / MDRRMO PERSONNEL / DRRMO VOLUNTEER
Total			UNDETERMINED	
END OF TRANSACTION				

2. FIRST AIDE ADMINISTRATION

OFFICE		MDRRMO		
CLASSIFICATION		Simple		
TYPE OF TRANSACTION		G2C – Government to Citizen		
WHO MAY AVAIL		ALL POPULACES OF SALAY MISAMIS ORIENTAL AND ANY NEARBY TOWNS		
CHECK LIST OF REQUIREMENTS		WHERE TO SECURE		
NONE		NONE		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
CALL HOTLINE: 09175032019	Respond to Call	None	5 minutes	ALL ON DUTY PERSONNEL / MDRRMO PERSONNEL / DRRMO VOLUNTEER
Total			5 minutes	
END OF TRANSACTION				

3. TRANSPORT ASSISTANCE / HOSPITAL TRANSPORT

OFFICE		MDRRMO		
CLASSIFICATION		Simple		
TYPE OF TRANSACTION		G2C – Government to Citizen		

WHO MAY AVAIL		ALL POPULACES OF SALAY MISAMIS ORIENTAL AND ANY NEARBY TOWNS		
CHECK LIST OF REQUIREMENTS		WHERE TO SECURE		
NONE		NONE		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
CALL HOTLINE: 09175032019	Respond to Call	None	5 minutes	KENNETH V. PALAMINE / DRIVER ON DUTY / RHU – AMBULANCE / MDRRMO RESCUE VEHICLE
Total			5 minutes	
END OF TRANSACTION				

4. TYPHOON AND/OR CALAMITY PROPERTY ASSISTANCE

OFFICE		MDRRMO		
CLASSIFICATION		Simple		
TYPE OF TRANSACTION		G2C – Government to Citizen		
WHO MAY AVAIL		ALL POPULACES OF SALAY MISAMIS ORIENTAL AND ANY NEARBY TOWNS		
CHECK LIST OF REQUIREMENTS		WHERE TO SECURE		
1.BARANGAY CERTIFICATION 2.PHOTOS		Barangay Client		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Present/submit certification coming from and signed by the barangay chairman with attached photos of damaged property	Evaluate submitted documents	None	5 minutes	KENNETH V. PALAMINE JAYKANE G. LLOREN ALL ON DUTY PERSONNEL
Total			5 minutes	

END OF TRANSACTION

5. EVACUATION AND RESCUE OPERATIONS

OFFICE		MDRRMO		
CLASSIFICATION		Simple		
TYPE OF TRANSACTION		G2C – Government to Citizen		
WHO MAY AVAIL		ALL POPULACES OF SALAY MISAMIS ORIENTAL AND ANY NEARBY TOWNS		
CHECK LIST OF REQUIREMENTS		WHERE TO SECURE		
None		none		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
CALL HOTLINE: 09175032019	Respond to Call	None	5 minutes	KENNETH V. PALAMINE ALL ON DUTY PERSONNEL / MDRRMO PERSONNEL / DRRMO VOLUNTEER / NURSE ON DUTY
Total			5 minutes	
END OF TRANSACTION				