

<b>Place of Assignment :</b>	Salay Community College
<b>Position Title :</b>	Guidance Services Associate II
<b>Plantilla Item No. :</b>	16
<b>Salary/Job/Pay Grade :</b>	14
<b>Monthly Salary :</b>	Php 19,871.00
<b>Eligibility :</b>	RA 1080 (Guidance Counselor)
<b>Education :</b>	Master's Degree in Guidance and Counseling
<b>Training :</b>	4 hours of relevant training
<b>Work Experience :</b>	1 year of relevant experience
<b>Competency :</b>	n/a

**Instructions/Remarks :**

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 11, 2020.

**Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**Audines A. Baang**

HRMO

MGO SALAY, MISAMIS ORIENTAL

Salay Misamis Oriental

[lgu\\_salaymisor@yahoo.com](mailto:lgu_salaymisor@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**Posting Date :** July 24, 2020

**Closing Date :** August 11, 2020